**Northwest Louisiana Human Service District (NLHSD)**

Meeting Minutes for

**Monday, June 19, 2017 @ 5:30 p.m.**

1310 N. Hearne Avenue – Shreveport Behavioral Health Clinic – Shreveport, LA 71107

Meeting was called to order at 5:40 p.m. by Chairman Nolen.

Invocation was offered by Chairman Nolen.

Pledge of Allegiance was recited by all.

Chairman Nolen welcomed our guest, ED, and members to include our new member and expressed her appreciation for everyone taking time to attend tonight’s meeting.

**Roll Call was taken. Board had a quorum with 6 of 9 active members present representing 2/3rds of our membership.**

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| Bienville-**Vacant** | Bossier-George Sewell **P** | Caddo-Njeri Camara **P** | Claiborne-Jamie Lennard **P**  |
| DeSoto-Fletcher Carter **P** | Natchitoches- **Vacant** | Red River-Wanda Brock **EX** | Sabine-**Vacant** |
| Webster-Ora Rice **EX** | Gov.-Deanna Fowler **P** | Gov.-Reece Middleton **EX** | Gov.-Chris Nolen **P** |
| Staff ED-D. Efferson **P** | Robin Hogue, M.D. **P** |  |  |
| Guests-  | Duane Ebarb, LaCAN **P** |  |  |

**Approval of Agenda—**Fletcher Carter moved with a second by Njeri Camara to accept the agenda as printed. Motion was carried.

**Approval of the Minutes of May 15, 2017 Board Meeting—**Njeri Camara moved with a second by Fletcher Carter to accept the minutes of the May Meeting as printed. Motion was carried.

**Guest and Public Comments--**None

**Agenda Items for Discussion/Action:**

**New Business**

**1.    Executive Limitations--Official Executive Director Report on File with the Secretary and**

 **available for public inspection.**

George Sewell moved to accept the ED’s Report as in compliance with the Governance

 Policy Manual. Fletcher Carter seconded. Motion carried.

 **a.  Communication and Support to the Board Page 14**

 **b. Financial Condition & Activities Page 7**

 **c. Status Update on NLHSD Strategic**

 **Plan Selected Initiatives**

**2. Governance Process**

 **a. Agenda Planning Page 17**

Dee Fowler moved that the Agenda Planning Policy as written in the Board Governance Policy

not be changed at this time. Njeri Camara seconded. Motion was carried.

**b. Cost of Governance Page 24** Njeri Camara moved that the Cost of Governance Policy as written in the Board Governance Policy not be changed at this time. Dee Fowler seconded. Motion was carried.

**3. Board Business**

a. **Election of Officers:** Slate of Officers presented as follows:

Chairman: Njeri Camara Secretary: Ora Rice

 Vice Chairman: Wanda Brock Treasurer: George Sewell

 Nominations from the floor were asked on each position individually. None were presented.

 Nominations were each closed.

 Vote by secret ballot taken. Officers were selected by unanimous vote

**b. Members were yet again reminded to turn in Annual Ethics Training Certificate, confirm**

 **completion of Annual Financial Disclosure Statement to ED, and to turn in travel documents**

 **to ED before June 30, 2017.**

 **c. Executive Session:** For Strategic Planning discussion.

 Dee Fowler moved to go into Executive Session with Doug Efferson, ED, and Robin Hogue, MD,

 Medical Director in attendance. Seconded by Njeri Camara. Motion carried.

 George Sewell moved to go out of Executive Session**.** Seconded by Njeri Camara. Motion

 carried.

Dee Fowler moved to reconvene regular meeting. Seconded by Fletcher Carter. Motion Carried.

 \*\*Note that the board still has 2/3rds quorum: 6 of 9 active members present for this session.

 **Summary of Executive Session:** Discussion about potential loss of physician that would leave the

 district with only one physician to serve 600 clients which would greatly impact the coverage of

 this district and services to our clients

 **Motion to approve a 10% pay increase to Dr. Michael Susano. Seconded by Njeri Camara.**

 **Motion carried.**

**d. Board Monitoring Summary Report May 2017—**Report **g**iven out by Dee Fowler. She did

 recommend that in future, president, secretary, or person doing analysis announce items tabled for

 the evening.

**e. June 2017 Board Compliance Monitoring Tool Completion--**Given out by Dee Fowler.

**Announcements/Acknowledgements**—Chairman Nolen thanked the Nomination Committee for their work on the Election of Officers.

**Next Proposed Meeting Date: Monday, July 17, 2017 @ 5:30 p.m.**

**Adjournment--**George Sewell moved to adjourn. Seconded by Njeri Camara. Motion carried.

Respectfully Submitted,

**Deanna L. Fowler**

Deanna L. Fowler

Secretary